

National Science and Technology Development Agency (NSTDA)

111 Thailand Science Park, Paholyothin Road, Klong Neung,
Klong Luang, Pathumthani 12120 Thailand
Tel: 0-2564-7000 Fax. 0-2564-7082

ITAP Ref. No.....
Date Received
Received by.....

Consultant's Project Work Plan

Project Title.....

Project Consultant **Organization** **Country**

Company Name.....

Project Duration **month(s)** **Starting date** **Ending date**.....

This form is NSTDA's requirement to evaluate financial support of the client.

Please complete this form within the first two weeks of your arrival on the project, and make sure that the client agrees with your general approach. Please return this form to the client, who will forward it to NSTDA.
Please type, print or write legibly.

1. Describe specific problems and details for production improvement in the project.

2. Describe objectives and targets which you and the client hope to achieve during the project, using quantitative values where possible.

3. Describe methods or steps, including the time schedule, by which you plan to perform the work.
Please also identify which is the most important step.

4. Describe equipment and/or facilities required in the project, and necessary for the project success.

5. Describe potential problems and obstacles that may cause failure of the project.

6. Other comments.

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Client

Date

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Project Consultant

Date